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To: All Members of the **COUNCIL**

The following papers have been added to the agenda for the above meeting.

They were not available for publication with the rest of the agenda.

Yours sincerely

Damian Roberts

Chief Executive

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#### **SUPPLEMENTARY PAPERS**

	<b>Pages</b>
<b>3. Report of the Returning Officer</b>	<b>3 - 4</b>
To receive the report of the Returning Officer in relation to the by-election for the Bisley & West End ward.	
<b>12. Committee Memberships</b>	<b>5 - 8</b>
To consider the report of the Head of Legal & Democratic Services.	
<b>16. Review of Exempt Items</b>	<b>9 - 10</b>
To review those items or parts thereof which can be released as information available to the public.	

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**ELECTION OF COUNCILLOR FOR THE BISLEY & WEST END WARD OF  
THE  
BOROUGH OF SURREY HEATH**

**14 April 2022**

**Report of the Returning Officer**

I, Damian Roberts, the Returning Officer, hereby report the results of the by election of a councillor for the Bisley & West End Ward of the Borough of Surrey Heath held on 14 April 2022 as follows:

**BISLEY & WEST END WARD**

HENDERSON, Tony	622	
NOBLE, Liz	1,286	Elected

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**Surrey Heath Borough Council**  
**Council**  
**20 April 2022**

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**Committee Memberships and Review of Political Proportionality**

**Head of Service** Gavin Ramtohal - Head of Legal & Democratic Services  
**Report Author:** Rachel Whillis – Democratic Services Manager  
**Wards Affected:** n/a

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**Summary and purpose**

To review the political proportionality for the remainder of the 2021/22 municipal year and agree the changes to committee memberships, on the nomination of the relevant group leaders.

**Recommendation**

The Council is advised to RESOLVE that

- (i) the revised the scheme of proportionality as set out at Annex A to the report, be adopted for the remainder 2021/22; and
- (ii) the revisions to the membership of the Committees, as advised by the Conservative and Liberal Democrat Group Leaders, be agreed.

**1. Background and Supporting Information**

- 1.1 The Council is asked to review the proportional political allocation of places on committees and to adopt a revised scheme of proportionality for the 2021/22 municipal year to reflect the change to the Council's membership following the Bisley & West End by-election on 14 April 2022.
- 1.2 By law, seats on committees must be allocated in proportion to the political composition of the Council. Only with no councillor voting against such a decision, can an authority decide that it wishes to adopt an arrangement other than a proportional one.
- 1.3 Five groups have been formed: the Conservative Group, the Liberal Democrats Group, the Community Group, the Camberley Independents Group, and the Green Group. Following the Bisley & West End by-election, the number of seats of each group on the Council and the resulting percentages are as follows:

<u>Conservative</u>	<u>Liberal Democrats</u>	<u>Community</u>	<u>Camberley Independents</u>	<u>Green</u>
17	9	5	2	2
48.57%	25.71%	14.29%	5.71%	5.71%

- 1.4 In determining the allocation of seats on committees, the proportion that each political group forms of the total membership of the Council is applied to the total number of elected councillor seats on each committee. Fractional entitlements of less than one half are rounded down and entitlements of one half or more are rounded up. So that this process of rounding does not result in disproportionate advantage to one political group, the aggregate membership of all the committees must also be in line with the proportions on the Council.
- 1.5 It is proposed to revise the allocation of seats for the Planning Applications Committee and Performance & Finance Scrutiny Committee, with the Liberal Democrats Group and the Conservative Group respectively increasing and decreasing by one seat on each committee.
- 1.6 The Leader of the Liberal Democrats Group has advised that Cllr Liz Noble will fill the Group's vacancies on Planning Applications Committee and Performance & Finance Scrutiny Committee. Changes to the Conservative Group positions will be advised at the meeting.

## **2. Proposal and Alternative Options**

- 2.1 The Council has no option but to achieve political proportionality. Where it is not possible to achieve absolute proportionality for each committee, the scheme agreed must achieve overall proportionality across all the committees of the Council.
- 2.2 Members can choose to amend the allocation of committee seats to groups that is proposed in Annex A. However, the scheme proposed is considered to achieve the best proportionality for each committee, along with achieving overall proportionality across all the committees of the Council.

## **3. Resource Implications**

- 3.1 No matters arising.

## **4. Legal and Governance Issues**

- 4.1 As set out above.

## **5. Monitoring Officer Comments**

- 5.1 No matters arising.

**Annexes**

Annex A – Revised Scheme of Proportionality

**Background Papers**

None

## Annex A - Scheme of Proportionality

Committee	Conservative	Liberal Democrats	Community	Green	Camberley Independents	TOTAL
Planning Applications	7	4	2	1	1	15
Licensing	6	3	2	1	1	13
Performance & Finance	6	4	2	1	0	13
External Partnerships	7	3	2	0	1	13
Audit & Standards	3	2	1	0	1	7
Employment	5	2	1	1	0	9
<b>Total seats</b>	<b>34</b>	<b>18</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>70</b>
% of Committee seats	48.57%	25.71%	14.29%	5.71%	5.71%	100%
% of Council membership	48.57%	25.71%	14.29%	5.71%	5.71%	100%



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